

Optival

MedPlus

28th Sep 2024

To
Name : Chandhana. B

Sub: - Letter of offer – Reg.

With reference to your application and subsequent interview with us, we are pleased to offer you the position of "Pharmacist" based at **Bangalore** and. Please note that this position is transferable to any of our offices / group companies across India. You will be eligible for Paid Rs 18,900/- Gross per month. A Part from the above we are providing with free accommodation.

We would expect you to join on 11/11/24

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- 5) Updated curriculum Vitae
- 6) Pan Card
- 7) Aadhar Photo copy including DOB Correction
- 8) SBI / Axis / HDFC / ICICI / Canara Bank account Passbook or Statement

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Wish you good luck.

Regards,

JNVM Kiran Kumar
Sr. Manager
Human Resources Department
Medplus Group of Companies

Optival Health Solutions (P) Limited

#Municipal No.23, Khata No.172/173/174/22/4B/23, Ground Floor, Near Global Village, Pattanagere, R.R Nagar, B
angalore -560098. 080-26970800

CIN: U85110TG2005PTC046821 | **Website:** www.medplusindia.com | **Email:** optival@optivalhelth.com

Optival

MedPlus

22nd Sep 2024

To
Name : Sowmya.JS

Sub: - Letter of offer – Reg.

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28th Sep 2024

To
Name : *Sharanya.P*

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To

28th Sep 2024

Name : Nevin Varghese Mathew

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28th Sep 2024

To
Name : Aswathy Mohan

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To
Name : Aaqib Bhanushali

22/4 Sep 2024

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MedPlus+

To
Name : Sudeep K M

28th Sep 2024

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22 Sep 2024

To
Name : *Shashank R. Gada*

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22/09/2024

To
Name : Praswal D

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28/4 Sep 2024

To
Name : *Athmika.H.S*

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20/11/24 Sep 2024

To
Name : Roshan**Sub: - Letter of offer – Reg.**

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03/4 Sep 2024

To
Name : S.M. Afzal

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28/09/2024

To
Name : Praveen Annapayya Achari

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22 Sep 2024

To
Name : Sourabhi HV

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To
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28/09/2024

Name : Kamineni Divya

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To
Name : Murshan A Mulla

22 Sep 2024

Sub: - Letter of offer – Reg.

With reference to your application and subsequent interview with us, we are pleased to offer you the position of "Pharmacist" based at **Bangalore** and. Please note that this position is transferable to any of our offices / group companies across India. You will be eligible for Paid Rs. 15,900/- Gross per month. A Part from the above we are providing with free accommodation.

We would expect you to join on 11/11/24

You will be on probation for a period of **Six Months** from the date of your joining.

On the date of joining, you may please bring along the following.

- 1) Proof of Age, Photo ID Proof, & Address Proof
- 2) Copies & originals of all Educational certificates
- 3) Bank Account Statement / Passbook Xerox Copy
- 4) 5 Passport size photographs
- 5) Updated curriculum Vitae
- 6) Pan Card
- 7) Aadhar Photo copy Including DOB Correction
- 8) SBI / Axis / HDFC / ICICI / Canara Bank account Passbook or Statement

We take this opportunity of welcoming to the Medplus family for a long and fruitful association and invite you to participate in the enriching experience of building the organization towards greater heights of achievements.

This Offer of employment is subject to receipt of satisfactory references. This letter of offer is being sent in duplicate. Kindly sign the copy as a token of your acceptance of the same.

Wish you good luck.

Regards,

JNVM Kiran Kumar
Sr Manager
Human Resources Department
Medplus Group of Companies

Optival Health Solutions (P) Limited

#Municipal No.23, Khata No.172/173/174/22/4B/23, Ground Floor, Near Global Village, Pattanagere, R.R.Nagar, Bangalore -560098.080-26970800

CIN: U85110TG2005PTC046821 | Website: www.medplusindia.com | Email: optival@optivalhelth.com

08/14 Sep 2024

To
Name : Nitish Kumar G

Sub: - Letter of offer – Reg.

With reference to your application and subsequent interview with us, we are pleased to offer you the position of "Pharmacist" based at **Bangalore** and. Please note that this position is transferable to any of our offices / group companies across India. You will be eligible for Paid Rs. 18,900/- Gross per month. A Part from the above we are providing with free accommodation.

We would expect you to join on 11/11/24

You will be on probation for a period of **Six Months** from the date of your joining.

On the date of joining, you may please bring along the following.

- 1) Proof of Age, Photo ID Proof, & Address Proof
- 2) Copies & originals of all Educational certificates
- 3) Bank Account Statement / Passbook Xerox Copy
- 4) 5 Passport size photographs
- 5) Updated curriculum Vitae
- 6) Pan Card
- 7) Aadhar Photo copy Including DOB Correction
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Wish you good luck.

Regards,

JNVM Kiran Kumar
Sr. Manager
Human Resources Department
Medplus Group of Companies

Optival Health Solutions (P) Limited

#Municipal No.23, Khata No.172/173/174/22/4B/23, Ground Floor, Near Global Village, Pattanagere, R.R.Nagar, Bangalore -560098.080-26970800

CIN: U85110TG2005PTC046821 | Website: www.medplusindia.com | Email: optival@optivalhelth.com

28 Sep 2024

To
Name : Midhun VM

Sub: - Letter of offer – Reg.

With reference to your application and subsequent interview with us, we are pleased to offer you the position of "Pharmacist" based at **Bangalore** and. Please note that this position is transferable to any of our offices / group companies across India. You will be eligible for Paid Rs. 18,900/- Gross per month. A Part from the above we are providing with free accommodation.

We would expect you to join on 11/11/24

You will be on probation for a period of **Six Months** from the date of your joining.

On the date of joining, you may please bring along the following.

- 1) Proof of Age, Photo ID Proof, & Address Proof
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- 4) 5 Passport size photographs
- 5) Updated curriculum Vitae
- 6) Pan Card
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- 8) SBI / Axis / HDFC / ICICI / Canara Bank account Passbook or Statement

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Wish you good luck.

Regards,

JNVM Kiran Kumar
[Signature]
Sr. Manager
Human Resources Department
Medplus Group of Companies

Optival Health Solutions (P) Limited

#Municipal No.23, Khata No.172/173/174/22/4B/23, Ground Floor, Near Global Village, Pattanagere, R.R.Nagar, Bangalore -560098.080-26970800

CIN: U85110TG2005PTC046821 | Website: www.medplusindia.com | Email: optival@optivalhelth.com

22/09/2024

To
Name : Rani Rangan

Sub: - Letter of offer – Reg.

With reference to your application and subsequent interview with us, we are pleased to offer you the position of "Pharmacist" based at **Bangalore** and. Please note that this position is transferable to any of our offices / group companies across India. You will be eligible for Paid Rs. 18,900/- Gross per month. A Part from the above we are providing with free accommodation.

We would expect you to join on 11/11/24

You will be on probation for a period of **Six Months** from the date of your joining.

On the date of joining, you may please bring along the following.

- 1) Proof of Age, Photo ID Proof, & Address Proof
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- 5) Updated curriculum Vitae
- 6) Pan Card
- 7) Aadhar Photo copy Including DOB Correction
- 8) SBI / Axis / HDFC / ICICI / Canara Bank account Passbook or Statement

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This Offer of employment is subject to receipt of satisfactory references. This letter of offer is being sent in duplicate. Kindly sign the copy as a token of your acceptance of the same.

Wish you good luck.

Regards,

JNVM Kiran Kumar
Sr. Manager
Human Resources Department
Medplus Group of Companies

Optival Health Solutions (P) Limited

#Municipal No.23, Khata No.172/173/174/22/4B/23, Ground Floor, Near Global Village, Pattanagere, R.R.Nagar, Bangalore -560098.080-26970800

CIN: U85110TG2005PTC046821 | Website: www.medplusindia.com | Email: optival@optivalhealth.com.

20th Sep 2024

To
Name : Abhishek Jayakumar

Sub: - Letter of offer – Reg.

With reference to your application and subsequent interview with us, we are pleased to offer you the position of "Pharmacist" based at **Bangalore** and. Please note that this position is transferable to any of our offices / group companies across India. You will be eligible for Paid Rs. 18,900/- Gross per month. A Part from the above we are providing with free accommodation.

We would expect you to join on 11/11/24

You will be on probation for a period of **Six Months** from the date of your joining.

On the date of joining, you may please bring along the following.

- 1) Proof of Age, Photo ID Proof, & Address Proof
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- 3) Bank Account Statement / Passbook Xerox Copy
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- 5) Updated curriculum Vitae
- 6) Pan Card
- 7) Aadhar Photo copy Including DOB Correction
- 8) SBI / Axis / HDFC / ICICI / Canara Bank account Passbook or Statement

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This Offer of employment is subject to receipt of satisfactory references. This letter of offer is being sent in duplicate. Kindly sign the copy as a token of your acceptance of the same.

Wish you good luck.

Regards,

JNVM Kiran Kumar
Sr. Manager
Human Resources Department
Medplus Group of Companies

Optival Health Solutions (P) Limited

#Municipal No.23, Khata No.172/173/174/22/4B/23, Ground Floor, Near Global Village, Pattanagere, R.R.Nagar, Bangalore -560098.080-26970800

CIN: U85110TG2005PTC046821 | Website: www.medplusindia.com | Email: optival@optivalhelth.com

28/4 Sep 2024

To

Name : Madinevi Shanni

Sub: - Letter of offer – Reg.

With reference to your application and subsequent interview with us, we are pleased to offer you the position of " Pharmacist " based at **Bangalore** and. Please note that this position is transferable to any of our offices / group companies across India. You will be eligible for Paid Rs. 18,900/- Gross per month. A Part from the above we are providing with free accommodation.

We would expect you to join on 11/11/24

You will be on probation for a period of **Six Months** from the date of your joining.

On the date of joining, you may please bring along the following.

- 1) Proof of Age, Photo ID Proof, & Address Proof
- 2) Copies & originals of all Educational certificates
- 3) Bank Account Statement / Passbook Xerox Copy
- 4) 5 Passport size photographs
- 5) Updated curriculum Vitae
- 6) Pan Card
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- 8) SBI / Axis / HDFC / ICICI / Canara Bank account Passbook or Statement

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Wish you good luck.

Regards,

JNVM Kiran Kumar
Sr. Manager
Human Resources Department
Medplus Group of Companies

Optival Health Solutions (P) Limited

#Municipal No 23, Khata No.172/173/174/22/4B/23, Ground Floor, Near Global Village, Pattanagere, R.R Nagar, Bangalore -560098.080-26970800

CIN: U85110TG2005PTC046821 | Website: www.medplusindia.com | Email: optival@optivalhelth.com

Optival

MedPlus

28/09/2024

To
Name : Aishwarya R.

Sub: - Letter of offer – Reg.

With reference to your application and subsequent interview with us, we are pleased to offer you the position of "Pharmacist" based at **Bangalore** and. Please note that this position is transferable to any of our offices / group companies across India. You will be eligible for Paid Rs 18,900/- Gross per month. A Part from the above we are providing with free accommodation.

We would expect you to join on 11/11/24

You will be on probation for a period of **Six Months** from the date of your joining.

On the date of joining, you may please bring along the following.

- 1) Proof of Age, Photo ID Proof, & Address Proof
- 2) Copies & originals of all Educational certificates
- 3) Bank Account Statement / Passbook Xerox Copy
- 4) 5 Passport size photographs
- 5) Updated curriculum Vitae
- 6) Pan Card
- 7) Aadhar Photo copy Including DOB Correction
- 8) SBI / Axis / HDFC / ICICI / Canara Bank account Passbook or Statement

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This Offer of employment is subject to receipt of satisfactory references. This letter of offer is being sent in duplicate. Kindly sign the copy as a token of your acceptance of the same.

Wish you good luck.

Regards,

JNYM Kiran Kumar
Sr. Manager
Human Resources Department
Medplus Group of Companies

Optival Health Solutions (P) Limited

#Municipal No 23, Khata No 172/173/174/22/4B/23, Ground Floor, Near Global Village, Pattanagere, R.R.Nagar, Bangalore -560098.080-26970800

CIN: U85110TG2005PTC046821 | Website: www.medplusindia.com | Email: optival@optivalhelth.com

28th Sep 2024

To

Name : Varusha S

Sub: - Letter of offer – Reg.

With reference to your application and subsequent interview with us, we are pleased to offer you the position of "Pharmacist" based at **Bangalore** and. Please note that this position is transferable to any of our offices / group companies across India. You will be eligible for Paid Rs 18,900/- Gross per month. A Part from the above we are providing with free accommodation.

We would expect you to join on 11/11/24

You will be on probation for a period of **Six Months** from the date of your joining.

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- 2) Copies & originals of all Educational certificates
- 3) Bank Account Statement / Passbook Xerox Copy
- 4) 5 Passport size photographs
- 5) Updated curriculum Vitae
- 6) Pan Card
- 7) Aadhar Photo copy Including DOB Correction
- 8) SBI / Axis / HDFC / ICICI / Canara Bank account Passbook or Statement

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This Offer of employment is subject to receipt of satisfactory references. This letter of offer is being sent in duplicate. Kindly sign the copy as a token of your acceptance of the same.

Wish you good luck.

Regards,

JNVM Kiran Kumar

Sr. Manager

Human Resources Department

Medplus Group of Companies

Optival Health Solutions (P) Limited

#Municipal No.23, Khata No.172/173/174/22/4B/23, Ground Floor, Near Global Village, Pattanagere, R.R.Nagar, Bangalore -560098 080-26970800

CIN: U85110TG2005PTC046821 | Website: www.medplusindia.com | Email: optival@optivalhelth.com.

28th Sep 2024

To
Name : Divyashree Shammukhappa Anveru

Sub: - Letter of offer – Reg.

With reference to your application and subsequent interview with us, we are pleased to offer you the position of "Pharmacist" based at **Bangalore** and. Please note that this position is transferable to any of our offices / group companies across India. You will be eligible for Paid Rs 18,900/- Gross per month. A Part from the above we are providing with free accommodation.

We would expect you to join on 11/11/24

You will be on probation for a period of **Six Months** from the date of your joining.

On the date of joining, you may please bring along the following.

- 1) Proof of Age, Photo ID Proof, & Address Proof
- 2) Copies & originals of all Educational certificates
- 3) Bank Account Statement / Passbook Xerox Copy
- 4) 5 Passport size photographs
- 5) Updated curriculum Vitae
- 6) Pan Card
- 7) Aadhar Photo copy including DOB Correction
- 8) SBI / Axis / HDFC / ICICI / Canara Bank account Passbook or Statement

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This Offer of employment is subject to receipt of satisfactory references. This letter of offer is being sent in duplicate. Kindly sign the copy as a token of your acceptance of the same.

Wish you good luck.

Regards,

JNVM Kiran Kumar
~~Sr. Manager~~
Human Resources Department
Medplus Group of Companies

Optival Health Solutions (P) Limited

#Municipal No.23, Khata No.172/173/174/22/4B/23, Ground Floor, Near Global Village, Pattanagere, R.R.Nagar, Bangalore -560098.080-26970800

CIN: U85110TG2005PTC046821 | Website: www.medplusindia.com | Email: optival@optivalhelth.com.

23/11/24 Sep 2024

To
Name : *Pansikar V*

Sub: - Letter of offer – Reg.

With reference to your application and subsequent interview with us, we are pleased to offer you the position of " Pharmacist " based at **Bangalore** and. Please note that this position is transferable to any of our offices / group companies across India. You will be eligible for Paid Rs 16,900/- Gross per month. A Part from the above we are providing with free accommodation.

We would expect you to join on 11/11/24

You will be on probation for a period of **Six Months** from the date of your joining.

On the date of joining, you may please bring along the following.

- 1) Proof of Age, Photo ID Proof, & Address Proof
- 2) Copies & originals of all Educational certificates
- 3) Bank Account Statement / Passbook Xerox Copy
- 4) 5 Passport size photographs
- 5) Updated curriculum Vitae
- 6) Pan Card
- 7) Aadhar Photo copy Including DOB Correction
- 8) SBI / Axis / HDFC / ICICI / Canara Bank account Passbook or Statement

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This Offer of employment is subject to receipt of satisfactory references. This letter of offer is being sent in duplicate. Kindly sign the copy as a token of your acceptance of the same.

Wish you good luck.

Regards,

JNVM Kiran Kumar
Sr. Manager
[Signature]
Human Resources Department
Medplus Group of Companies

Optival Health Solutions (P) Limited

#Municipal No.23, Khata No.172/173/174/22/4B/23, Ground Floor, Near Global Village, Pattanagere, R.R.Nagar, Bangalore -560098.080-26970800

CIN: U85110TG2005PTC046821 | Website: www.medplusindia.com | Email: optival@optivalhelth.com

28th Sep 2024

To

Name : Bhagavathi. G. S

Sub: - Letter of offer – Reg.

With reference to your application and subsequent interview with us, we are pleased to offer you the position of " Pharmacist " based at **Bangalore** and. Please note that this position is transferable to any of our offices / group companies across India. You will be eligible for Paid Rs 18,900/- Gross per month. A Part from the above we are providing with free accommodation.

We would expect you to join on 11/11/24

You will be on probation for a period of **Six Months** from the date of your joining.

On the date of joining, you may please bring along the following.

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- 5) Updated curriculum Vitae
- 6) Pan Card
- 7) Aadhar Photo copy including DOB Correction
- 8) SBI / Axis / HDFC / ICICI / Canara Bank account Passbook or Statement

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Wish you good luck.

Regards,

JNVM Kiran Kumar

Sr Manager

Human Resources Department

Medplus Group of Companies

Optival Health Solutions (P) Limited

#Municipal No.23, Khata No.172/173/174/22/4B/23, Ground Floor, Near Global Village, Pattanagere, R.R.Nagar, Bangalore -560098.080-26970800

CIN: U85110TG2005PTC046821 | Website: www.medplusindia.com | Email: optival@optivalhelth.com

28th Sep 2024

To
Name : Usha R**Sub: - Letter of offer – Reg.**

With reference to your application and subsequent interview with us, we are pleased to offer you the position of "Pharmacist" based at **Bangalore** and. Please note that this position is transferable to any of our offices / group companies across India. You will be eligible for Paid Rs 18,900/- Gross per month. A Part from the above we are providing with free accommodation.

We would expect you to join on 11/11/24You will be on probation for a period of **Six Months** from the date of your joining.

On the date of joining, you may please bring along the following.

- 1) Proof of Age, Photo ID Proof, & Address Proof
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- 4) 5 Passport size photographs
- 5) Updated curriculum Vitae
- 6) Pan Card
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- 8) SBI / Axis / HDFC / ICICI / Canara Bank account Passbook or Statement

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Wish you good luck.

Regards,

JNVM Kiran Kumar
Sr. Manager
Human Resources Department
Medplus Group of Companies

Optival Health Solutions (P) Limited

#Municipal No.23, Khata No.172/173/174/22/4B/23, Ground Floor, Near Global Village, Pattanagere, R.R.Nagar, Bangalore -560098, 080-26970800

CIN: U85110TG2005PTC046821 | Website: www.medplusindia.com | Email: optival@optivalhelth.com

26th Sep 2024

To
Name : Deeksha M.

Sub: - Letter of offer – Reg.

With reference to your application and subsequent interview with us, we are pleased to offer you the position of "Pharmacist" based at **Bangalore** and. Please note that this position is transferable to any of our offices / group companies across India. You will be eligible for Paid Rs 18,900/- Gross per month. A Part from the above we are providing with free accommodation.

We would expect you to join on 11/11/24

You will be on probation for a period of **Six Months** from the date of your joining.

On the date of joining, you may please bring along the following.

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- 4) 5 Passport size photographs
- 5) Updated curriculum Vitae
- 6) Pan Card
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Wish you good luck.

Regards,

JNVM Kiran Kumar
Sr. Manager
Human Resources Department
Medplus Group of Companies

Optival Health Solutions (P) Limited

#Municipal No.23, Khata No.172/173/174/22/4B/23, Ground Floor, Near Global Village, Pattanagere, R.R Nagar, Bangalore -560098.080-26970800

CIN: U85110TG2005PTC046821 | Website: www.medplusindia.com | Email: optival@optivalhelth.com.



Since 1893

PKM Educational Trust ®

R R College of Pharmacy

(Approved by PCI & AICTE, Affiliated to RGUHS, Recognised by Govt. of Karnataka)

Ref: RRCOP/APP/2023-24/031

Date: 02/12/2024

APPOINTMENT ORDER

Ref: 1) Your application for appointment.
2) Proceedings of staff selection committee.

With reference to your application and Selection committee meeting held on 12/11/2024, you are appointed as Assistant Professor in RR College of Pharmacy on the following terms and conditions.

1. Your appointment is fulltime with the basic pay of Rs.15600/- Per month in the scale of pay of Rs.15600-39100+AGP 6000 with other usual allowances as admissible to the other staff of the Institution which works out to be Rs. 32,900/-. Yearly increment will be given depending upon your performance.
2. Your appointment will be on a probation period of 2 years and confirmation will be on successful completion of probationary period.
3. You shall comply with norms of apex bodies and Institution.
4. You should work with full dedication and satisfaction of your superior authorities.
5. Your services will be covered by the provisions of the service conditions prescribed (Terms and Conditions of service of employee) by the PKMET from time to time.
6. You will be reporting to Principal /Head of the Institution.
7. The authorities of the institution have the right to terminate your services if you are found guilty of misconduct, indiscipline, inefficiency or any such other sufficient causes, without giving any reasons.
8. In case you want to leave the institution, two-months' notice in writing should be given through proper channel. You will not be relieved in the middle of academic year/semester. If you are willing to leave the institution in the middle of academic year/semester you will have to pay three-months' salary in advance to the institution.
9. As a part of exit formalities, you have to hand over no due certificate in prescribed format of the Institution.
10. The appointment takes effect from the date of reporting for duty.

We welcome you and look forward to a long-term association.


(KIRAN H R)
SECRETARY
SECRETARY

PKM Educational Trust (R)
Chikkabanavara, Bangalore - 90

To,
Ms. Akshita Deb
#528, 3rd stage, AGB Layout
Chikkasandra, near sapthagiri college
Hesaraghatta road
Bengaluru-560090

Raja Reddy Layout, Near Chikkabanavara Railway Station, Chikkabanavara, Hesaraghatta Road, Bangalore - 560 090.
Phone : +91-80-28391555, Fax : +91-80-28396210, Helpline : 80 50 20 20 20
E-mail : pharmacy@rinstitutions.com, www.mcollegeofpharmacy.com, www.rminstitutions.com

Pharm.D | M. Pharma | B. Pharma | Post Graduate



Letter of Intent

Dear **Varun K H,**

With reference to your interviews and subsequent discussions you had with us, we are pleased to offer you a position of **Market Manager** with us **Stanco Solutions Private Limited** and deputed to **Grantrail Wholesale Private Limited**.

Detailed job objectives will be provided upon joining. The appointment offer is subject to the information provided by you in your Resume / Bio-data/CV and interviews are correct and valid.

Your work location will be **Bangalore**. The job is transferable anywhere within India.

Your Annual CTC will be **Rs. 430224/-**. The Management reserves the right to bifurcate or merge the allowances in basic salary. A detailed salary structure along with appointment letter will be provided after the date of joining.

The appointment is valid from the date of your joining which should not be later than **26-12-2024**.

Please send in your acceptance by returning signed acknowledgement. Upon joining, we will provide you a detailed fixed term appointment letter.

Kindly bring copy of the below mentioned documents at the time of joining:

- 1) Five (5) Passport size photographs with white background – name written at the back.
- 2) Self-attested photocopies of Educational Certificates.
- 3) Self-attested photocopy of your PAN Card.
- 4) Self-attested Photocopy of AADHAR Card
- 5) Self-attested Photocopy of your Photo ID e.g. Voter ID/ Aadhar Card/ Driving License.
- 6) 1 original and 1 photocopy of Cancelled cheque from your Bank account or 2 photocopies of front page of your passbook.
- 7) Resignation mail or Resignation letter/Non obligation certificate from your previous organization (If any).

You can share the documents to mail id **onboarding@stancosolutions.com** and phone number **9324783651**.

Please note that any claims based on the alleged verbal promises by any authority, not a part of this letter, will not be entertained in future.

This Letter of Intent shall be valid for two weeks or till the date of joining, whichever is earlier.

For **STANCO Solutions Private Limited**

Prasanna
HR Manager

Accepted and Agreed

STANCO SOLUTIONS PRIVATE LIMITED

No: 12, Poonthamallee Road, Ekkatuthangal, Chennai, TAMIL NADU INDIA 600032

Website: <https://stancosolutions.com/>

Email: info@stancosolutions.com Contact: 9363462014 CIN: U74999TN2022PTC153023

28 January 2025

APPRENTICESHIP WITH NOVO NORDISK SERVICE CENTRE (INDIA) PVT. LTD.

Dear Roshan K,

We are pleased to offer **“you”** (also referred to as **“Apprentice”**) apprenticeship training as defined under the Apprentices Act, 1961 and the Apprentice Rules, 1992 and its amendments thereto (collectively referred to as **“the Act”**) at Novo Nordisk Service Centre (India) Private Limited (hereinafter referred to as **“the Company”**) on the following terms and conditions (hereinafter referred to as **“Agreement”**):

COMMENCEMENT OF APPRENTICESHIP AND TENURE

You will be based at Bengaluru and will train at the Company's premises located at Bengaluru, unless otherwise specified elsewhere by the Company.

The tenure of your apprenticeship training will be of twelve (12) months from the **date of joining (20 January 2025)** the Company which includes the period required to meet your training requirements. However, the Company reserves the right to extend the apprenticeship period to such further duration as it considers appropriate to which effect a written communication shall be issued to you before the completion of the initial period.

It shall not be obligatory on the part of the Company to offer any employment to the Apprentice on completion of period of the apprenticeship training nor shall it be obligatory on the part of the Apprentice to accept such an employment offer.

PERFORMANCE OF DUTIES

1. The Company expects you to perform work allotted to you on joining the Company and such other duties as may be assigned to you from time to time, by the Company

- a. In a socially and environmentally responsible manner;
- b. Follow the oral and written instructions and orders given to you by or on behalf of the Company by any officer having the power to give such instructions and orders in relation to your apprenticeship training and functions;
- c. Follow the policies and procedures of the Company in all matters of conduct and discipline;
- d. Faithfully safeguard the interests of the Company;
- e. Comply with the general regulations and special instructions issued to you;

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28. The following documents are needed to be submitted by you at the time of joining:

- a. Photocopies of 10th and 12th class mark sheets (or other school records)
- b. Photocopies of other educational certificates (graduation, diploma, vocational certification etc.)
- c. Photocopy of Aadhar card
- d. Two passport size photographs

EMOLUMENT

29. Your total remuneration package will be Total Cost to Company Rs. 27,500/- (Twenty seven thousand and five hundred only) which includes your cash stipend. For details of your compensation refer Annexure 1. Stipend will be paid monthly at the end of each calendar month and shall in any case be paid by the tenth (10th) day of the following month. No deduction shall be made from the stipend for the period during which you remain on casual leave or medical leave which is approved by the Company. Stipend shall, however, not be paid for the period for which you remain on extraordinary leave.

30. The Company shall have the right to revise the rate of emolument paid to you as per Government mandate on such emoluments and in accordance with the Act.

31. The Company, after reporting the matter to the Apprenticeship Adviser and with his consent, may stop the continuance of payment of or reduce the amount of stipend, as the case may be, owing to unsatisfactory work or conduct while performing your duties, which may also lead to relieving you from your duties. Such action shall be taken only after intimating you of the grounds thereof and giving you an opportunity of representing against the action proposed.

ACCEPTANCE OF APPRENTICESHIP

32. If the above offer is acceptable, kindly sign this letter, within 14 days from the date of issue, confirming that you accept the apprenticeship hereby offered, failing which the apprenticeship contract stands cancelled.

Yours faithfully

for Novo Nordisk Service Centre (India) Private Ltd.

